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Show Your Work!

10 Ways to Share Your Creativity and Get Discovered *Workman Publishing*

In his New York Times bestseller *Steal Like an Artist*, Austin Kleon showed readers how to unlock their creativity by "stealing" from the community of other movers and shakers. Now, in an even more forward-thinking and necessary book, he shows how to take that critical next step on a creative journey—getting known. *Show Your Work!* is about why generosity trumps genius. It's about getting findable, about using the network instead of wasting time "networking." It's not self-promotion, it's self-discovery—let others into your process, then let them steal from you.

Filled with illustrations, quotes, stories, and examples, *Show Your Work!* offers ten transformative rules for being open, generous, brave, productive. In chapters such as *You Don't Have to Be a Genius*; *Share Something Small Every Day*; and *Stick Around*, Kleon creates a user's manual for embracing the communal nature of creativity—what he calls the “ecology of talent.” From broader life lessons about work (you can't find your voice if you don't use it) to the etiquette of sharing—and the dangers of oversharing—to the practicalities of Internet life (build a good domain name; give credit when credit is due), it's an inspiring manifesto for succeeding as any kind of artist or entrepreneur in the digital age.

Show Your Work *John Wiley & Sons*

Organizations struggle to capture tacit knowledge. Workers struggle to find answers and information across organizational databases and boundaries and silos. New comfort with social sharing, combined with the proliferation of new social tools, offer easy, useful means of sharing not just what we do but how we get things done. For the organization this supports productivity, improves performance, encourages reflective practice, speeds communication, and helps to surface challenges, bottlenecks, and that elusive tacit knowledge. For the worker it illuminates strengths, talents, struggles, and the reality of how days are spent. For the coworker or colleague it solves a problem, saves time, or builds on existing knowledge. And for management it helps to capture who does what, and how, and otherwise makes visible so much of what is presently opaque. What does showing work mean? It is an image, video, blog

post, or use of another tool, or just talking to describe how you solved a problem, show how you fixed the machine, tell how you achieved the workaround, explain how you overcame objections to close the deal, drew the solution to the workflow problem, or photographed the steps you took as you learned to complete a new task. Some of the most effective examples of showing work offer someone explaining how/why they failed, and how they fixed it. *Show Your Work* offers dozens of examples of individuals and groups showing their work to the benefit of their organizations, their industries, and themselves. *Show Your Work* offers dozens of real examples of showing work, supported with tips for how to help it happen, how leaders can lead by showing their own work, and how L&D can extend its reach by showing its own work and helping others show theirs.

Old In Art School

A Memoir of Starting Over *Catapult*

A finalist for the National Book Critics Circle Award, this memoir of one woman's later in life career change is “a smart, funny and compelling case for going after your heart's desires, no matter your age” (*Essence*). Following her retirement from Princeton University, celebrated historian Dr. Nell Irvin Painter surprised everyone in her life by returning to school—in her sixties—to earn a BFA and MFA in painting. In *Old in Art School*, she travels from her beloved Newark to the prestigious Rhode Island School of Design; finds meaning in the artists she loves, even as she comes to understand how they may be undervalued; and struggles with the unstable balance between the pursuit of art and the inevitable, sometimes painful

demands of a life fully lived. How are women and artists seen and judged by their age, looks, and race? What does it mean when someone says, "You will never be an artist"? Who defines what an artist is and all that goes with such an identity, and how are these ideas tied to our shared conceptions of beauty, value, and difference? Bringing to bear incisive insights from two careers, Painter weaves a frank, funny, and often surprising tale of her move from academia to art in this "glorious achievement--bighearted and critical, insightful and entertaining. This book is a cup of courage for everyone who wants to change their lives" (Tayari Jones, author of *An American Marriage*).

Get Your Photography on the Web

The Fastest, Easiest Way to Show and Sell Your Work *Pearson Education*

For today's photographer, a clean, professional-looking website is a must. But for most, the thought of having a site that displays your work like a pro seems either too expensive or too hard to create. How can you develop an eye-catching website that looks professional, updates quickly, and even helps you make some money in the process when your passion is photography and not coding? It's easier than you think. In *Get Your Photography on the Web*, RC Concepcion, curriculum developer for Kelby Media Group and one of the Photoshop Guys, takes you through an easy step-by-step process so you can build your own site from the ground up and have it look like you paid someone a lot of money to do it for you. Even if you know nothing about Web programming, this book will have you building a website in hours, not weeks. You'll learn: How to secure your own domain names

and hosting space How to install WordPress on your website in as little as seven clicks How to add pictures, galleries, and Flash portfolios without learning any code How to sell your images online without having to make a single print How to incorporate Lightroom and Flash galleries into an already existing website You'll also find interviews and inspirational tips from people you will meet "Along the Way" to making your website. Plus, RC gives you free templates and Flash portfolio components to get you up and running without emptying your wallet. The techniques RC shares in *Get Your Photography on the Web* are the very same ones he uses for some of the biggest names in photography—it's like designing your website with a trusted expert looking over your shoulder. Best of all, you'll walk away with the satisfaction of knowing that you did it all yourself!

Steal Like an Artist 10th Anniversary Gift Edition with a New Afterword by the Author

10 Things Nobody Told You About Being Creative *Workman Publishing*

A 10th anniversary deluxe edition of the bestselling book to inspire creativity for artists and creatives of all types: an oversized hardcover with ribbon marker, hand-drawn endpapers, and a new afterword by the author.

Paint Mojo - A Mixed-Media Workshop

Creative Layering Techniques for Personal Expression *Penguin*

Break free of your comfort zone, sharpen your perception, and find happiness in play. *Paint Mojo* is not about replicating

particular techniques; it is about play and spontaneity. Tracy Verdugo gives encouragement to overcome fear of doing something wrong in painting. There are no mistakes--only opportunities to grow. Incorporating various media (including pastels, acrylic paints, ink, collage and more), this book is filled with exercises, self exploration and practical techniques. They include creation of a personal symbols library, using a grid to break down composition, and drawing on life experiences as prompts. In addition to Tracy's art, 15 talented contributors--Erin Faith Allen, Seth Apter, Orly Avineri, Lisa Sonara Bearn, Jessica Brogan, Juliette Crane, Kecia Deveney, Louise Gale, Jess Greene, e'Layne Koenigsberg, Laurie Mika, Peter Perez, Jesse Reno, Mary Beth Shaw, Roxanne Evans Stout, and Judy Wise--share lessons, exercises, tips and inspiration.

The Steal Like an Artist Journal

A Notebook for Creative Kleptomaniacs *Workman Publishing*

From the New York Times bestselling author of *Steal Like an Artist* and *Show Your Work!* comes an interactive journal and all-in-one logbook to get your creative juices flowing, and keep a record of your ideas and discoveries. The *Steal Like an Artist Journal* is the next step in your artistic journey. It combines Austin Kleon's unique and compelling ideas with the physical quality that makes journals like *Moleskines* so enormously popular. Page after page of ideas, prompts, quotes, and exercises are like a daily course in creativity. There are lists to fill in—Ten Things I Want to Learn, Ten Things I Probably Think About More Than the Average Person. Challenges to take. Illustrated

creative exercises—Make a Mixtape (for someone who doesn't know you) and Fill in the Speech Balloons. Pro and con charts—What Excites You?/What Drains You? The journal has an elastic band for place-marking and a special pocket in the back—a "swipe file" to store bits and pieces of inspiration. Because if you want to steal like an artist, you need a place to keep your loot.

The Thing About Work

Showing Up and Other Important Matters [A Worker's Manual] *Routledge*

Why does a CEO who has already made hundreds of millions of dollars continue to work? Why does a rock star who has made a bundle continue to tour? Why do retirees' miss work as soon as they stop doing it? Why do we all wrestle with our life's work and talk about it incessantly? The thing about work is that we love it, we hate it, we need it, we miss it, we measure ourselves by it, we judge others by it—we are addicted to it. Work often defines us and fulfills us. Yet, today's rapidly changing workplace environment is stressful and confusing to deal with. In *The Thing About Work*, Richard A. Moran takes a ground-level perspective on what is happening at work and how to thrive in the new professional world. Through funny, prescriptive vignettes and short essays, Moran finds the "white space" in the company manual—those issues that you encounter every day at work but which are not covered in employee training. He uses hilarious and true stories from his own life and others' to answer questions like, "Should you take your dog to work?" and "How late is late?" and "What is that foreign object growing in the refrigerator?" This very contemporary view of work will prove

invaluable for the modern employee.

Summary of "The 5-Second Rule" by Mel Robbins - Free book by QuickRead.com *QuickRead.com*

Want more free books like this? Download our app for free at <https://www.QuickRead.com/App> and get access to hundreds of free book and audiobook summaries. The easy-to-follow guide to learning how to awaken your inner passions and become influential at work, step out of your comfort zone, and control your emotions to help with addictions and depression. Description The 5-second rule is the opportunity to bring change in your life by teaching you one simple thing: HOW to change. By counting backward from five, you will learn how to wake up your inner genius, leader, rock star, athlete, artist, or whatever passion you have inside. Full of real-life testimonies of people who used this rule in unique ways to take charge of their lives, you can adopt this technique as well to change the trajectory of your life. Use the technique in a variety of ways: become influential at work, step out of your comfort zone, become more effective at networking, self-monitor as well as control your emotions and help with addictions and depressions. Similar to Nike's tagline "Just Do It!" which refers to what you need to do, the 5-second rule tells you how to do it. By using the word "just," Nike acknowledges that we all struggle with pushing ourselves to be better and that we are not alone in this struggle. It acknowledges that we all need a push sometimes to get started, and by using the 5-second rule Meg Robbins helps give you that push!

Its Work! How Will You Show Up?

99 Tips, Turns, and Lessons Learned from a Panel of One *Leadingnext LLC*

"If you are a person who works, you are considered a "human resource." This means you are a valued asset to your company and organization. With that value comes a level of expectation that's placed on you to "show up, be productive, and be excellent!" Unfortunately, everyone does not know how to be excellent. After working with and leading others for almost twenty years, mainly in the field of human resources, Kelley Cornish has learned a few tried and true principles that have kept her grounded and helped to assist others in moving to the next level. These observations and recommendations have been asked time and time again. Whether it be during one-on-one manager's meetings or through social media, these simple, yet results-oriented tips, have helped move countless lives and careers into new levels of success. If you are looking to move forward in your life and career, these principles will help you as well. In her book *It's Work! How Will You Show Up?*, Kelley Cornish, along with co-author Myron Rolle, explain the principles and protocols of professional excellence and excellence in one's personal life. After working with and leading others for nearly twenty years, mainly in the field of human resources, Kelley has learned a few tried and true principles that will help keep you grounded and offer instruction as you assist others in moving to the next level. In this book you will find simple, yet result oriented tips, that have helped others step into new levels of success. If you are looking to move forward in your life and career, these principles will help you as well. Are you ready for your NEXT?"--Amazon.com

Newspaper Blackout *Harper Collins*

"Some of the results are hilarious, some are profound and even unsettling, but they are never bland or boring." — Ephemerist Newspaper article + sharpie = Newspaper Blackout Poetry: Instead of starting with a blank page, poet Austin Kleon grabs a newspaper and a permanent marker and eliminates the words he doesn't need. Fans of *Not Quite What I Was Planning* and *Post Secret* will love these unique and compelling poems culled from Austin's popular website.

Do More Great Work**Stop the Busywork. Start the Work That Matters.** *Workman Publishing*

You work hard. You put in the hours. Yet you feel like you are constantly treading water with "Good Work" that keeps you going but never quite moves you ahead. Or worse, you are mired in "Bad Work"—endless meetings and energy-draining bureaucratic traps. *Do More Great Work* gets to the heart of the problem: Even the best performers are spending less than a fraction of their time doing "Great Work"—the kind of innovative work that pushes us forward, stretches our creativity, and truly satisfies us. Michael Bungay Stanier, Canadian Coach of the Year in 2006, is a business consultant who's found a way to move us away from bad work (and even good work), and toward more time spent doing great work. When you're up to your eyeballs answering e-mail, returning phone calls, attending meetings and scrambling to get that project done, you can turn to this inspirational, motivating, and at times playful book for invaluable guidance. In fifteen exercises, *Do More Great Work* shows how you can finally do more of

the work that engages and challenges you, that has a real impact, that plays to your strengths—and that matters. The exercises are "maps"—brilliantly simple visual tools that help you find, start and sustain Great Work, revealing how to: Find clues to your own Great Work—they're all around you Locate the sweet spot between what you want to do and what your organization wants you to do Generate new ideas and possibilities quickly Best manage your overwhelming workload Double the likelihood that you'll do what you want to do All it takes is ten minutes a day, a pencil and a willingness to change. *Do More Great Work* will not only help you identify what the Great Work of your life is, it will tell you how to do it.

Love Your Work**4 Practical Ways You Can Pivot to Your Best Career** *Moody Publishers*

Is your career all it could be? Henry David Thoreau famously said, "The mass of men lead lives of quiet desperation." Does this describe your current work situation? Whether you're just starting out, looking for a change, or experiencing unwanted change, there's a way forward. *Love Your Work* is about pivoting step-by-step to a more satisfying career. It will help you: Dream up bigger goals than you have now—and meet them Search out new careers or niches within your industry Pursue work and success in the holistic sense Maybe the new economy feels daunting to you. Maybe you're not sure how to break out of your industry. Maybe you're struggling to move up in rank. Wherever you are, if you don't find your work meaningful and engaging, it's time for a change, and *Love Your Work* will prepare you to make it. Robert Dickie III is a career advisor

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A Great Place to Work For All

Better for Business, Better for People, Better for the World *Berrett-Koehler Publishers*

Greatness Redefined for the 21st Century Today's business climate is defined by speed, social technologies, and people's expectations of "values" besides value. As a result, leaders have to create an outstanding culture for all, no matter who they are or what they do for the organization. This groundbreaking book, from the creators of the gold-standard Fortune 100 Best Companies to Work For list, shows how it's done. Through inspiring stories and compelling research, the authors demonstrate that great places to work for all benefit the individuals working there and contribute to a better global society—even as they outperform in the stock market and grow revenue three times faster than less-inclusive rivals. This is a call to lead so that organizations develop every ounce of human potential.

Steal Like an Artist

10 Things Nobody Told You About Being Creative *Workman Publishing*

You don't need to be a genius, you just need to be yourself. That's the message from Austin Kleon, a young writer and

artist who knows that creativity is everywhere, creativity is for everyone. A manifesto for the digital age, *Steal Like an Artist* is a guide whose positive message, graphic look and illustrations, exercises, and examples will put readers directly in touch with their artistic side. When Mr. Kleon was asked to address college students in upstate New York, he shaped his speech around the ten things he wished someone had told him when he was starting out. The talk went viral, and its author dug deeper into his own ideas to create *Steal Like an Artist*, the book. The result is inspiring, hip, original, practical, and entertaining. And filled with new truths about creativity: Nothing is original, so embrace influence, collect ideas, and remix and re-imagine to discover your own path. Follow your interests wherever they take you. Stay smart, stay out of debt, and risk being boring—the creative you will need to make room to be wild and daring in your imagination.

Keep Going

10 Ways to Stay Creative in Good Times and Bad *Workman Publishing*

The world is crazy. Creative work is hard. And nothing is getting any easier! In his previous books—*Steal Like an Artist* and *Show Your Work!*, New York Times bestsellers with over a million copies in print combined—Austin Kleon gave readers the key to unlock their creativity and then showed them how to share it. Now he completes his trilogy with his most inspiring work yet. *Keep Going* gives the reader life-changing, illustrated advice and encouragement on how to stay creative, focused, and true to yourself in the face of personal burnout or external distractions. Here is how to Build a Bliss Station—a place or fixed

period where you can disconnect from the world. How to see that Every Day Is Groundhog Day—yesterday's over, tomorrow may never come, so just do what you can do today. How to Forget the Noun, Do the Verb—stop worrying about being a “painter” and just paint. Keep working. Keep playing. Keep searching. Keep giving. Keep living. Keep Going. It's exactly the message all of us need, at exactly the right time.

Data Feminism *MIT Press*

A new way of thinking about data science and data ethics that is informed by the ideas of intersectional feminism. Today, data science is a form of power. It has been used to expose injustice, improve health outcomes, and topple governments. But it has also been used to discriminate, police, and surveil. This potential for good, on the one hand, and harm, on the other, makes it essential to ask: Data science by whom? Data science for whom? Data science with whose interests in mind? The narratives around big data and data science are overwhelmingly white, male, and techno-heroic. In *Data Feminism*, Catherine D'Ignazio and Lauren Klein present a new way of thinking about data science and data ethics—one that is informed by intersectional feminist thought. Illustrating data feminism in action, D'Ignazio and Klein show how challenges to the male/female binary can help challenge other hierarchical (and empirically wrong) classification systems. They explain how, for example, an understanding of emotion can expand our ideas about effective data visualization, and how the concept of invisible labor can expose the significant human efforts required by our automated systems. And they show why the data never, ever “speak for

themselves.” *Data Feminism* offers strategies for data scientists seeking to learn how feminism can help them work toward justice, and for feminists who want to focus their efforts on the growing field of data science. But *Data Feminism* is about much more than gender. It is about power, about who has it and who doesn't, and about how those differentials of power can be challenged and changed.

The 4-Hour Work Week

Escape 9-5, Live Anywhere, and Join the New Rich *Crown*

Offers techniques and strategies for increasing income while cutting work time in half, and includes advice for leading a more fulfilling life.

The Cute Manifesto *Alternative Comics*

In a dangerously uncertain world, Kochalka plots a theoretical path to happiness. A *Getting Things Done* manual for cartoonists.

Being Present

Commanding Attention at Work (and at Home) by Managing Your Social Presence *Georgetown University Press*

Being Present offers a framework to navigate social presence at work and at home. By exploring four primary communication choices--budgeted, entitled, competitive, and invitational--author Jeanine W. Turner shows when and where to employ each strategy to most effectively communicate in modern life.

Plan Your Work/work Your Plan *Los Altos, California : Crisp Publications, Incorporated*

Use the practical planning tools in this book to turn your goals and dreams into reality. This easy-to-read book describes the essentials of planning. Self-assessment tools, case studies, and exercises provide a step-by-step approach to successful planning.

The Present

The Gift That Makes You Happier And More Successful At Work And In Life, Today! *Crown Business*

Another Spencer Johnson #1 Bestseller #1 New York Times Business #1 Wall Street Journal #1 BusinessWeek From the Author of Who Moved My Cheese? Dr. Spencer Johnson's stories of timeless, simple truths have changed the work and lives of millions of readers around the world. Now comes an insightful new tale of inspiration and practical guidance for these turbulent times. Good Things Happen To Those Who Open The Present The Gift That Makes Your Work And Life Better Each Day! For over two decades, Spencer Johnson has been inspiring and entertaining millions with his simple yet insightful stories of work and life that speak directly to the heart and soul. The Present is an engaging story of a young man's journey to adulthood, and his search for The Present, a mysterious and elusive gift he first hears about from a great old man. This Present, according to the old man, is "the best present a person can receive." Later, when the young boy becomes a young man, disillusioned with his work and his life, he returns to ask the old man, once again, to help him find The Present. The old man responds, "Only you have the power to find The Present for yourself." So the young man embarks on a tireless search for this magical gift that holds the

secret to his personal happiness and business success. It is only after the young man has searched high and low and given up his relentless pursuit that he relaxes and discovers The Present—and all of the promises it offers. The Present will help you focus on what will make you happier and more successful in your work and in your personal life, today! Like the young man, you may find that it is the best gift you can give yourself. www.ThePresent.com

Show Your Work!: 4x4 Graph Paper for Math Practice *Independently Published*

Elementary school children often benefit from graph paper to help with mathematics, but another boring workbook doesn't seem like much fun! Encourage your grade school student to complete math homework neatly in this sweet book of 4x4 graph paper featuring a cute prehistoric scene with cartoon dinosaurs and an erupting volcano. There's also place on the front for your student to write their name, proudly taking credit for being a mathematician. Beyond math, graph paper can have many uses, including: Design projects Mapping for board games, video games, or role play games Playing pen and pencil games Art activities Specs: 8.5 x 11 100 pages 4x4 squares (Quad rule) Each square measures .25" x .25" Glossy, soft cover Make workbook time fun with this charming, friendly book of graph paper.

Ask a Manager

How to Navigate Clueless Colleagues, Lunch-Stealing Bosses, and the Rest of Your Life at Work *Ballantine Books*

From the creator of the popular website

Ask a Manager and New York's workplace-advice columnist comes a witty, practical guide to 200 difficult professional conversations—featuring all-new advice! There's a reason Alison Green has been called "the Dear Abby of the work world." Ten years as a workplace-advice columnist have taught her that people avoid awkward conversations in the office because they simply don't know what to say. Thankfully, Green does—and in this incredibly helpful book, she tackles the tough discussions you may need to have during your career. You'll learn what to say when • coworkers push their work on you—then take credit for it • you accidentally trash-talk someone in an email then hit "reply all" • you're being micromanaged—or not being managed at all • you catch a colleague in a lie • your boss seems unhappy with your work • your cubemate's loud speakerphone is making you homicidal • you got drunk at the holiday party Praise for Ask a Manager "A must-read for anyone who works . . . [Alison Green's] advice boils down to the idea that you should be professional (even when others are not) and that communicating in a straightforward manner with candor and kindness will get you far, no matter where you work."—Booklist (starred review) "The author's friendly, warm, no-nonsense writing is a pleasure to read, and her advice can be widely applied to relationships in all areas of readers' lives. Ideal for anyone new to the job market or new to management, or anyone hoping to improve their work experience."—Library Journal (starred review) "I am a huge fan of Alison Green's Ask a Manager column. This book is even better. It teaches us how to deal with many of the most vexing big and little problems in our

workplaces—and to do so with grace, confidence, and a sense of humor."—Robert Sutton, Stanford professor and author of *The No Asshole Rule* and *The Asshole Survival Guide* "Ask a Manager is the ultimate playbook for navigating the traditional workforce in a diplomatic but firm way."—Erin Lowry, author of *Broke Millennial: Stop Scraping By and Get Your Financial Life Together*

The 4-hour Workweek

Escape 9-5, Live Anywhere, and Join the New Rich *Harmony*

An edition expanded with more than 100 pages of new content offers a blueprint for a better life, whether one's dream is escaping the rat race, experiencing high-end world travel, earning a monthly five-figure income with zero management or just living more and working less.

The World Book Encyclopedia *World Book*

"A 22-volume, highly illustrated, A-Z general encyclopedia for all ages, featuring sections on how to use World Book, other research aids, pronunciation key, a student guide to better writing, speaking, and research skills, and comprehensive index"--

Design Justice

Community-Led Practices to Build the Worlds We Need *MIT Press*

An exploration of how design might be led by marginalized communities, dismantle structural inequality, and advance collective liberation and ecological survival. What is the relationship between design, power, and social justice? "Design justice" is an approach to design that is led by

marginalized communities and that aims explicitly to challenge, rather than reproduce, structural inequalities. It has emerged from a growing community of designers in various fields who work closely with social movements and community-based organizations around the world. This book explores the theory and practice of design justice, demonstrates how universalist design principles and practices erase certain groups of people—specifically, those who are intersectionally disadvantaged or multiply burdened under the matrix of domination (white supremacist heteropatriarchy, ableism, capitalism, and settler colonialism)—and invites readers to “build a better world, a world where many worlds fit; linked worlds of collective liberation and ecological sustainability.” Along the way, the book documents a multitude of real-world community-led design practices, each grounded in a particular social movement. Design Justice goes beyond recent calls for design for good, user-centered design, and employment diversity in the technology and design professions; it connects design to larger struggles for collective liberation and ecological survival.

Brave New Work

Are You Ready to Reinvent Your Organization? *Penguin*

“This is the management book of the year. Clear, powerful and urgent, it's a must read for anyone who cares about where they work and how they work.” —Seth Godin, author of *This is Marketing*
 “This book is a breath of fresh air. Read it now, and make sure your boss does too.” —Adam Grant, New York Times bestselling author of *Give and Take*, *Originals*, and *Option B* with Sheryl

Sandberg When fast-scaling startups and global organizations get stuck, they call Aaron Dignan. In this book, he reveals his proven approach for eliminating red tape, dissolving bureaucracy, and doing the best work of your life. He's found that nearly everyone, from Wall Street to Silicon Valley, points to the same frustrations: lack of trust, bottlenecks in decision making, siloed functions and teams, meeting and email overload, tiresome budgeting, short-term thinking, and more. Is there any hope for a solution? Haven't countless business gurus promised the answer, yet changed almost nothing about the way we work? That's because we fail to recognize that organizations aren't machines to be predicted and controlled. They're complex human systems full of potential waiting to be released. Dignan says you can't fix a team, department, or organization by tinkering around the edges. Over the years, he has helped his clients completely reinvent their operating systems—the fundamental principles and practices that shape their culture—with extraordinary success. Imagine a bank that abandoned traditional budgeting, only to outperform its competition for decades. An appliance manufacturer that divided itself into 2,000 autonomous teams, resulting not in chaos but rapid growth. A healthcare provider with an HQ of just 50 people supporting over 14,000 people in the field—that is named the “best place to work” year after year. And even a team that saved \$3 million per year by cancelling one monthly meeting. Their stories may sound improbable, but in *Brave New Work* you'll learn exactly how they and other organizations are inventing a smarter, healthier, and more effective way to work. Not through top down mandates, but through a

groundswell of autonomy, trust, and transparency. Whether you lead a team of ten or ten thousand, improving your operating system is the single most powerful thing you can do. The only question is, are you ready?

Art, Inc.

The Essential Guide for Building Your Career as an Artist *Chronicle Books*

You don't have to starve to be an artist. Build a career doing what you love. In this practical guide book, professional artist Lisa Congdon reveals the many ways you can earn a living by making art—through illustration, licensing, fine art sales, print sales, teaching, and beyond. • Including industry advice from such successful art-world pros as Nikki McClure, Mark Hearld, Paula Scher, and more • This art and business book will equip you with the tools—and the confidence—to turn your passion into a profitable business. • Chapters on setting actionable goals, diversifying your income, copyrighting your work, promoting with social media, and so much more A thoughtful gift for young artists, people interesting in making their passion a profession, and art and design school graduates. Lisa Congdon's bestselling books, online classes, and Instagram feed (beloved by 375,000+ fans) have inspired so many people to follow their creative passions. In this book Congdon does what she does best—bring bold and colorful flair to smart, creative, down-to-earth advice and inspiration.

Agent You

Show Up, Do the Work, and Succeed on Your Own Terms

Top agent and attorney Nicole Lynn knows what it takes to smash barriers and succeed: well-defined goals, a plan, and hard work. Agent You provides inspiration and guidance to finding purpose, developing success strategies, and preparing for big opportunities and potential setbacks.

Maid

Hard Work, Low Pay, and a Mother's Will to Survive *Legacy Lit*

NEW YORK TIMES BESTSELLER AND INSPIRATION FOR THE NETFLIX LIMITED SERIES, HAILED BY ROLLING STONE AS "A GREAT ONE." "A single mother's personal, unflinching look at America's class divide, a description of the tightrope many families walk just to get by, and a reminder of the dignity of all work." -PRESIDENT BARACK OBAMA, Obama's Summer Reading List At 28, Stephanie Land's dreams of attending a university and becoming a writer quickly dissolved when a summer fling turned into an unplanned pregnancy. Before long, she found herself a single mother, scraping by as a housekeeper to make ends meet. Maid is an emotionally raw, masterful account of Stephanie's years spent in service to upper middle class America as a "nameless ghost" who quietly shared in her clients' triumphs, tragedies, and deepest secrets. Driven to carve out a better life for her family, she cleaned by day and took online classes by night, writing relentlessly as she worked toward earning a college degree. She wrote of the true stories that weren't being told: of living on food stamps and WIC coupons, of government programs that barely provided housing, of aloof government employees who shamed her for receiving what little assistance she did. Above all else, she

wrote about pursuing the myth of the American Dream from the poverty line, all the while slashing through deep-rooted stigmas of the working poor. *Maid* is Stephanie's story, but it's not hers alone. It is an inspiring testament to the courage, determination, and ultimate strength of the human spirit.

Steal the Show

From Speeches to Job Interviews to Deal-Closing Pitches, How to Guarantee a Standing Ovation for All the Performances in Your Life

Houghton Mifflin Harcourt

A powerful way to master every performance in your career and life, from presentations and sales pitches to interviews and tough conversations, drawing on the methods the author applied as a working actor and has honed over a decade of coaching salespeople, marketers, managers, and business owners.

Do the Work!

Overcome Resistance and get out of your own way *Black Irish Books*

The Happiness Project

Or, Why I Spent a Year Trying to Sing in the Morning, Clean My Closets, Fight Right, Read Aristotle, and Generally Have More Fun *Harper Collins*

Collins

What if you could change your life--without changing your life? Gretchen had a good marriage, two healthy daughters, and work she loved--but one day, stuck on a city bus, she realized that time was flashing by, and she wasn't thinking enough about the things that really mattered. "I should have a

happiness project," she decided. She spent the next year test-driving the wisdom of the ages, current scientific studies, and lessons from popular culture about how to be happier. Each month, she pursued a different set of resolutions: go to sleep earlier, quit nagging, forget about results, or take time to be silly. Bit by bit, she began to appreciate and amplify the happiness that already existed in her life. Written with humour and insight, Gretchen's story will inspire you to start your own happiness project. Now in a beautiful, expanded edition, Gretchen offers a wealth of new material including happiness paradoxes and practical tips on many daily matters: being a more light-hearted parent, sticking to a fitness routine, getting your sweetheart to do chores without nagging, coping when you forget someone's name and more.

Work Like You're Showing Off!

The Joy, Jazz, and Kick of Being Better Tomorrow Than You Were Today *John Wiley & Sons*

A guide to creating joyful success in work and in life. What the world needs is more showoffs. Showing off is a good thing. Showing off is a mindset. Showing off is about living life and doing work in a way that creates joy, jazz, and a kick in our lives and in the lives of those around us. This is a business book for almost everyone--from executives and managers to receptionists and sales clerks. Here's the key: success is an inside job. After 26 years of studying and working with top performers, Joe Calloway shares the key factors in creating success--without pulling any punches. *Work Like You're Showing Off!* isn't for sissies; it's a tough, realistic approach to getting the most out of life

by giving more to others. This book proves that not only is "working like you're showing off" the smartest way to get ahead in a career, it's also the most joyful and rewarding way to live. *Work Like You're Showing Off!* the absolute keys to personal and professional success including: Never be as good as you're going to be What you think of me is none of my business Expect to connect Get back inside the box Grand stupidity and absurd bravery What have you done for me next?

Welcome to the Writer's Life

How to Design Your Writing Craft, Writing Business, Writing Practice, and Reading Practice *Sasquatch Books*

Learn how to take your work to the next level with this informative guide on the craft, business, and lifestyle of writing. With warmth and humor, Paulette Perhach welcomes you into the writer's life as someone who has once been on the outside looking in. Like a freshman orientation for writers, this book includes an in-depth exploration of all the elements of being a writer—from your writing practice to your reading practice, from your writing craft to the all-important and often-overlooked business of writing. In *Welcome to the Writer's Life*, you will learn how to tap into the powers of crowdsourcing and social media to grow your writing career. Perhach also unpacks the latest research on success, gamification, and lifestyle design, demonstrating how you can use these findings to further improve your writing projects. Complete with exercises, tools, checklists, infographics, and behind-the-scenes tips from working writers of all types, this book offers everything you need to jump-start a

successful writing life.

Evil Plans

Having Fun on the Road to World Domination *Penguin*

The acclaimed author of *Ignore Everybody* is back with more irreverent wisdom, wit, and original cartoons. "It has never been easier to make a great living doing what you love. But to make it happen, first you need an EVIL PLAN. Everybody needs to get away from lousy bosses, from boring, dead-end jobs that they hate, and ACTUALLY start doing something they love, something that matters. Life is short." -Hugh MacLeod Freud once said that in order to be truly happy people need two things: the capacity to work and the capacity to love. *Evil Plans* is about being able to do both at the same time. The sometimes unfortunate side effect is that others will hate you for it. MacLeod's insights are brash, wise, and often funny.

Why Are We Yelling?

The Art of Productive Disagreement *Penguin*

Have you ever walked away from an argument and suddenly thought of all the brilliant things you wish you'd said? Do you avoid certain family members and colleagues because of bitter, festering tension that you can't figure out how to address? Now, finally, there's a solution: a new framework that frees you from the trap of unproductive conflict and pointless arguing forever. If the threat of raised voices, emotional outbursts, and public discord makes you want to hide under the conference room table, you're not alone. Conflict, or the fear of it, can be exhausting. But as this powerful book argues, conflict doesn't

have to be unpleasant. In fact, properly channeled, conflict can be the most valuable tool we have at our disposal for deepening relationships, solving problems, and coming up with new ideas. As the mastermind behind some of the highest-performing teams at Amazon, Twitter, and Slack, Buster Benson spent decades facilitating hard conversations in stressful environments. In this book, Buster reveals the psychological underpinnings of awkward, unproductive conflict and the critical habits anyone can learn to avoid it. Armed with a deeper understanding of how arguments, you'll be able to:

- Remain confident when you're put on the spot
- Diffuse tense moments with a few strategic questions
- Facilitate creative solutions even when your team has radically different perspectives

Why Are We Yelling will shatter your assumptions about what makes arguments productive. You'll find yourself having fewer repetitive, predictable fights once you're empowered to identify your biases, listen with an open mind, and communicate well.

Deep Work

Rules for Focused Success in a Distracted World *Grand Central Publishing*

Read the Wall Street Journal Bestseller for "cultivating intense focus" for fast, powerful performance results for achieving success and true meaning in one's professional life (Adam Grant, author of Give and Take). Deep work is the ability to focus without distraction on a cognitively demanding task. It's a skill that allows you to quickly master complicated information and produce better results in less time. Deep Work

will make you better at what you do and provide the sense of true fulfillment that comes from craftsmanship. In short, deep work is like a super power in our increasingly competitive twenty-first century economy. And yet, most people have lost the ability to go deep—spending their days instead in a frantic blur of e-mail and social media, not even realizing there's a better way. In *Deep Work*, author and professor Cal Newport flips the narrative on impact in a connected age. Instead of arguing distraction is bad, he instead celebrates the power of its opposite. Dividing this book into two parts, he first makes the case that in almost any profession, cultivating a deep work ethic will produce massive benefits. He then presents a rigorous training regimen, presented as a series of four "rules," for transforming your mind and habits to support this skill. 1. Work Deeply 2. Embrace Boredom 3. Quit Social Media 4. Drain the Shallows A mix of cultural criticism and actionable advice, *Deep Work* takes the reader on a journey through memorable stories—from Carl Jung building a stone tower in the woods to focus his mind, to a social media pioneer buying a round-trip business class ticket to Tokyo to write a book free from distraction in the air—and no-nonsense advice, such as the claim that most serious professionals should quit social media and that you should practice being bored. *Deep Work* is an indispensable guide to anyone seeking focused success in a distracted world. An Amazon Best Book of 2016 Pick in Business & Leadership Wall Street Journal Business Bestseller A Business Book of the Week at 800-CEO-READ

The Progress Principle

Using Small Wins to Ignite Joy,

Engagement, and Creativity at Work
Harvard Business Press

What really sets the best managers above the rest? It's their power to build a cadre of employees who have great inner work lives—consistently positive emotions; strong motivation; and favorable perceptions of the organization, their work, and their colleagues. The worst managers undermine inner work life, often unwittingly. As Teresa Amabile and Steven Kramer explain in *The Progress Principle*, seemingly mundane workday events can make or break employees' inner work lives. But it's forward momentum in meaningful work—progress—that creates the best inner work lives. Through rigorous analysis of nearly 12,000 diary entries

provided by 238 employees in 7 companies, the authors explain how managers can foster progress and enhance inner work life every day. The book shows how to remove obstacles to progress, including meaningless tasks and toxic relationships. It also explains how to activate two forces that enable progress: (1) catalysts—events that directly facilitate project work, such as clear goals and autonomy—and (2) nourishers—interpersonal events that uplift workers, including encouragement and demonstrations of respect and collegiality. Brimming with honest examples from the companies studied, *The Progress Principle* equips aspiring and seasoned leaders alike with the insights they need to maximize their people's performance.