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THE Effective - Be Sustainable

The Effective Executive was published in 1967 and this book is as good a starting point as any for the uninitiated. Effectiveness is a habit and habits can be learned through practice, lots of it. According to Drucker there are five

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In the book / full summary, we share more on how to make effective decisions with the rules of effective decisions. So there you are, the 5 key practices of effective executives:

- Manage your time
- Focus on results and contribution to the organization
- Build on strengths (self, others and situation), rather with

weaknesses

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It was difficult to determine which book to read first. He has written dozens of books, and all of them have been universally praised. I chose The Effective Executive because it seemed to have a simple, straightforward message and it was under 200 pages. However, I was a bit weary because the book was first published in 1967.

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In this concise and brilliant work, he looks to the most influential position in management—the executive. The measure of the executive, Drucker reminds us, is the ability to "get the right things done." This usually involves doing

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The Effective Executive: The

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